

# Employee Application

A complete application consists of this completed form, and your current resume if any. (Information found on your resume need not be duplicated here.)

Please type or print legibly

Today's date _____ -Your date of birth _____ -(MM/DD/YY)
Name as it appears on your driver's license _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> <span>Last</span> <span>First</span> <span>Middle</span> <span>Maiden</span> </div>
Current address _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> <span>Street</span> <span>City</span> <span>State</span> <span>Zip</span> </div>
Permanent address _____ <div style="display: flex; justify-content: space-between; font-size: small; margin-top: 5px;"> <span>Street</span> <span>City</span> <span>State</span> <span>Zip</span> </div>
Email address _____
Phone Nos. with area code: Home _____ Daytime _____ Cell _____
Citizenship _____ If not US, are you a permanent resident of the US? <input type="checkbox"/> Yes <input type="checkbox"/> No
Are you currently authorized to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No. (Proof of eligibility will be required upon arrival.)

## Education

TYPE OF SCHOOL	NAME OF SCHOOL	CITY & STATE	YEAR COMPLETED	MAJOR & DEGREE
High School				
Undergraduate				
Graduate School				

## Professional Experience

Current or most recent employer	Supervisor	Employment dates
	Name _____ Phone _____	From _____ To _____
Briefly describe your title and duties: _____ _____		
Briefly describe any experience in the restaurant industry: _____ _____		
Briefly describe any education and/or experience in computers: _____ _____		

Briefly describe any experience in supervising or management: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

*Because Vertoris Pizza House Inc. employees supervise and (sometimes) come in contact with minors, it is necessary for us to ask for information about your criminal record (if any) and driving record, and verify this information with corresponding authorities. See also the note at the bottom of the next page.*

### Criminal Record

Have you ever been convicted of a crime, other than traffic violations?  Yes  No

If yes, explain nature and location of offense(s) leading to conviction(s), how recently such offense(s) was/were committed, sentence(s) imposed, and type(s) of rehabilitation. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### Driving Record

Driver's license number \_\_\_\_\_ State of issue \_\_\_\_\_ Expiration date \_\_\_\_\_

Have you had any vehicle accidents during the past three years in which you were at fault?  Yes  No

If so, describe the causes, damages, and any injuries to yourself or others

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Have you had any moving violations (speeding tickets, etc.) during the past three years?  Yes  No

If so, describe the dates, nature and locations of the moving violations

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## References

List two professional references, people with whom you have worked, preferably present or former supervisors.

Name \_\_\_\_\_

Name \_\_\_\_\_

Relationship \_\_\_\_\_

Relationship \_\_\_\_\_

Position \_\_\_\_\_

Position \_\_\_\_\_

Employer \_\_\_\_\_

Employer \_\_\_\_\_

Address \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Phone \_\_\_\_\_

Email \_\_\_\_\_

Email \_\_\_\_\_

## Accommodation of Disabilities

A job description has been provided to you. Indicate if you are physically able to perform the essential functions of the job for which you have applied  Yes  No.

If you answered "No", please identify those job functions that you cannot perform. If a reasonable accommodation is required to enable you to perform the job properly and safely, please describe:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Consent Agreement and Publicity Release

In consideration of my prospective employment by Vertoris Pizza House Inc.:

I authorize investigation of all statements contained in this form, including my criminal record and driving record. I understand that the misrepresentation or omission of facts called for is cause for dismissal at any time without any previous notice. I hereby give Vertoris Pizza House Inc. permission to contact my previous or current schools or employers, references, and others, and hereby release Vertoris Pizza House Inc. from any liability as a result of such contact.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

*Note: State and Federal laws require employers to perform criminal and driving background checks on their employees and volunteers who work with minors. Vertoris Pizza House Inc's use of background check information is regulated by law. You can obtain information about relevant laws from the Office of the Attorney General of FL.*

*Vertoris Pizza House, Inc. is an equal opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, religion, gender, sexual orientation, national origin, citizenship, age or disability.*